

Basel Area Business & Innovation is the investment and innovation promotion agency dedicated to helping companies, institutions and startups find business success in the Basel Area. The organization targets and attracts companies to settle, supports founders of innovative ventures, and drives high growth initiatives in order to establish the region as the Swiss business and innovation hub of the future. The non-profit agency focuses on growing the area's cutting-edge industries life sciences, healthcare and production technologies and manages the Switzerland Innovation Park Basel Area, which houses the organization's accelerator programs. The agency serves the cantons of Basel-Landschaft, Basel-Stadt and Jura.

We are looking for a motivated and flexible person to join our Innovation & Entrepreneurship team located in Switzerland Innovation Park in Courroux (Canton of Jura), beginning in May or upon agreement as

Trainee Innovation and Project Management 80-100%

In this role you will support the healthcare innovation Team (DayOne) with the setup and management of technology lab, as well as the health tech alumni community. You will also be responsible for the startup support, as well as the promotion of the activities in the Jura region.

Your responsibilities

- Support the management of the Technology Innovation Space in Courroux for medtech ventures
- Support healthtech startups on their journey to settle and integrate in the Jura region and to connect with regional students
- Contribute to the setup and coordination of the DayOne alumni community
- Be part of the DayOne Team and support the communication of the activities in the Jura region
- Work alongside program managers on the successful delivery of accelerator programs and events

Your profile

- Ongoing or completed degree in business administration, engineering, marketing or life sciences
- Proactive, communicative, can-do attitude with problem solving competencies and strong organizational skills
- Entrepreneurial spirit and independent workstyle
- Knowledge of MS Office
- Experience with project management or community management tools is a plus
- Fluent in French and English

Our offer

You will work in a supportive international team with experienced professionals. We offer flexible working hours and we encourage you to learn, shape your skills and try new things in exciting projects.

Duration

The internship duration is limited to one year.

Please submit your application by email [here](#).