

Basel Area Business & Innovation is the investment and innovation promotion agency dedicated to helping companies, institutions and startups find business success in the Basel Area. We target and attract companies to settle, support founders of innovative ventures, and drive high growth initiatives to establish the region as the Swiss business and innovation hub of the future. As a non-profit agency, we focus on growing the area's cutting-edge industries.

We are looking for a motivated and flexible person to join our Innovation & Entrepreneurship team located in Switzerland Innovation Park in Courroux (Canton of Jura), beginning in November or upon agreement as

## **Trainee Innovation and Project Management 80-100%**

In this role, you are responsible for supporting the healthcare innovation Team (DayOne) with the setup and management of the technology lab as well as the health tech alumni community. The role will involve startup support, as well as the promotion of the activities in the Jura region.

### **Your responsibilities**

- Manage and develop the Technology Innovation Space in Courroux for medtech ventures
- Setup, develop and animate the global DayOne alumni community
- Improve collaborations between startups and regional students
- Support healthtech startups on their journey to settle and support on the communication of the activities in the Jura region
- Work alongside program managers on the successful delivery of accelerator programs, content and startup support

### **Your profile**

- Proactive, communicative, can-do attitude
- Entrepreneurial spirit
- Problem solving competencies
- Independent workstyle
- Strong organizational skills
- Knowledge of MS Office
- Experience with project management
- Ongoing or completed degree in business administration, engineering, marketing or life sciences
- Fluent in French and English

### **Our offer**

You will work in a supportive international team with experienced professionals. We offer flexible working hours and we encourage you to learn, shape your skills and try new things in exciting projects.

The internship duration is limited to 9-12 months and the location of the internship is Courroux, Jura.

### **Application**

Please send your application documents to: [jobs@baselarea.swiss](mailto:jobs@baselarea.swiss).